

HKUGA College
2021-22 Activities and Events
Enrolment Procedures for Extended Learning Activities (ELA)

Before Enrolment

1. Learn about your Character Strengths
2. Read the description of each online ELA
(<https://www.hkugac.edu.hk/nurture/strive-for-virtue/my-possibilities/the-journey-begins>)
3. Choose ones that interest you **AND** can cater for your learning needs

During Enrolment (Enrolment Period: 20:00, 17 Sep - 11:55, 21 Sep, 2021)

Step 1

Go to eClass page, login eClass (<https://eclass.hkugac.edu.hk/templates/>)

Step 2

Click eService eEnrolment icon

The screenshot shows the HKUGA College eClass interface. At the top, there is a navigation bar with 'Home', 'eService', and 'eLearning'. The 'eService' menu is expanded, showing options like 'eEnrolment', 'eHomework', 'eNotice', 'eReportCard', 'eSurvey', and 'Poll'. A red box highlights the 'eEnrolment' option. Below this, the 'eEnrolment' page is displayed. It includes a warning message: '1. If the meetings of the ELAs enrolled have time clashes, you can only enrol one of them.' The 'Enrolment Information' section shows the 'Enrolment Period' as '2020-09-02 00:00 to 2020-09-15 23:55' and provides instructions for the first round of ELA enrollment. The 'ELA Application' section has a table with columns for 'My Selection' and 'ELA Name / Time [Hide all]'. There are three rows for selection, each with a dropdown menu.

Step 3

Choose the maximum number of ELA(s) you want to participate

This close-up screenshot focuses on the 'ELA Application' section. It shows the 'Maximum number of ELA(s) you want to participate' dropdown menu, which is currently set to '3' and is highlighted with a red box. Below this, there are three rows for selecting ELAs, each with a dropdown menu labeled '- Select ELA -'.

Step 4
Select ELA

**** Remarks ****
Please note that these will be your final selection of ELAs, NOT your priority for ELAs.

ELA Application

My Selection	ELA Name / Time [Hide all]
1	- Select ELA -
2	- Select ELA -
3	- Select ELA -

- Air Cadet Corps (Whole Year) (Service)
- Battle of the Books (Whole Year) (Academic)
- Chinese History Association (Whole Year) (Academic)
- Drawing Comics (Term 1) (Culture)
- English Editorial Board (Whole Year) (Culture)
- Game Design and Development (Whole Year) (Academic)
- Learn and Serve - Mindful Drawing (Zentangle & Pastel Nagomi Art) (Whole Year) (Service)
- Liberal Studies Team (Whole Year) (Academic)
- Make your own accessories by using new technology (Whole Year) (Academic)
- Mathematics Club (Whole Year) (Academic)
- Maths IMO (S1) (Whole Year) (Academic)
- PI (Philosophical Inquiry) (Whole Year) (Academic)
- Programming Team (HKOI) (Term 1) (Academic)
- Self-discovery with LEETerature (Whole Year) (Academic)
- St. John Ambulance (Whole Year) (Service)
- Using technology to boost creativity: STEAM 101 (Whole Year) (Academic)

Step 5
Check the date and the fee

ELA Application

My Selection	ELA Name / Time [Hide all]	Tentative Fee(\$)
1	Drawing Comics (Term 1) (Culture)	100
2	St. John Ambulance (Whole Year) (Service)	0

Step 6
Click "Submit Application"

Submit Application

After Enrolment

1. An eNotice for registration will be sent to your parents
2. Confirm and register your ELA by your parents signing the eNotice between 24 Sep – 4 Oct, 2021
3. Fees for your registered ELA(s) (if applicable) will be deducted from your Custodian Account
4. Enjoy your learning at your selected ELAs