



26th February, 2010

No. 042/09-10

Dear Parents,

Term 1 Report

We send you enclosed the Term 1 Report reflecting the continuous assessment of your child for the past few months with teachers' comments. Moreover, your child needs to complete a Self-Review Form to help him/her improve his/her study for the coming term.

Please take time to go through the report with your child and find possible ways of improvement. If you wish to meet any teacher, you are most welcome to make an appointment with the teacher(s).

We would appreciate it if you would please acknowledge receipt of the report, and return it together with the Self-Review Form to the Class Tutors **by Friday, 5th March, 2010.**

Thank you in advance for your cooperation.

Yours sincerely,

Dennis K. W. Chan
Principal

Reply Slip

We acknowledge receipt of the Term 1 Report for our child.

Comments for the report:

Student Name : _____ Class: _____ ()

Parent's Name: _____ Signature: _____

Date : _____