

27th November, 2008

No. 017/08-09

Dear Parents,

Subject Teachers Meeting Parents – 11th December, 2008

Parents will have the opportunity of meeting subject teachers on 11th December, 2008 (Thursday). On that day, you can come in and talk to individual subject teacher about your child's progress in his/her subjects. The timetable for that day (Day A) has been adjusted so **students could be dismissed at 1:10 p.m. Shuttle buses (both routes) will leave school at 1:30 p.m.**

Students taking Golf and Tennis ELA's should make their own way to the respective venues at the usual time. **All other ELA's will be cancelled for that day.**

Appointments can be made in 10-minute slots between 2:00 p.m. – 7.30 p.m. Please make arrangements in advance and take advantage of the day to meet with teachers.

Should you find it necessary to meet with certain subject teachers, you can register online following the steps listed below. Please read instructions given therein carefully.

- (1) Visit our website : www.hkugac.edu.hk/signup
- (2) Enter UserID : hkugac
Password : hkugac

Deadline for registration is 6:00 p.m. on Monday, 8th December, 2008.

If you are unable to come on 11th December, please call the school at 2870 8815 giving details of the teacher/s to whom you would like to talk. The respective teacher/s will call you back and speak to you about your child over the telephone.

We look forward to seeing you.

Yours sincerely,

Dennis K. W. Chan
Principal