

HKUGA College Parent-Teacher Association
Notice of the Second Annual General Meeting

Date: 21st May 2009

To: All parents and teachers of HKUGAC

Dear parents and teachers,

NOTICE is hereby given that the Second Annual General Meeting of the HKUGA College Parent-Teacher Association will be held with the following details:

Date: **30th May 2009 (Saturday)**

Time: **2:00p.m. (Attendance registration starts at 1:30 p.m.)**

Venue: **The School Hall, HKUGA College**

Agenda:

1. To endorse the Minutes of the First Annual General Meeting
2. To endorse the Chairman's Report of 2008/2009
3. To endorse Financial Report of 2008/2009
4. To approve the proposed amendments to the PTA Constitution
5. Any other business

Yours faithfully,

For and on behalf of

The HKUGA College Parent-Teacher Association

HKUGAC/PTASC

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